

NCC/BCLA 2024
ABSTRACT SUBMISSIONS CRITERIA & GUIDELINES

CALL FOR PAPERS AND POSTERS CRITERIA

The NCC/BCLA science stream is assessed in the form of abstracts that can be submitted as a paper or poster (allocated by the BCLA Academic Committee). Case reports will be in poster format only. Please note that if accepted as a poster this will be in digital (electronic) format.

Submissions should be made using the 'NCC/BCLA Call for Papers & Posters' online form, accessible from www.bcla.org.uk. The final submission deadline is midnight (GMT) 30 October 2023. No submissions will be considered after the submission deadline dates under any circumstances.

The abstract criteria are:

- Contains a clear statement of hypothesis, an explanation of robust methods (such as cross-over and randomised trials with appropriate controls of sufficient sample size), a full report of the resulting data that unequivocally test the hypothesis and a brief discussion of their implications in the conclusion.
- Subject matter should be topical, novel and must contain original data (including actual numbers with standard deviations and significance values where appropriate) - it is important the study is completed rather than expected findings are stated.
- Abstract results must be of significant scientific value to advance the understanding or advancement of the field. Literature review abstracts will be rejected.
- Work already published at the time of the conference cannot be accepted and the abstract must be different enough from that submitted to other conferences to avoid copyright issues.
- Up to 300 words in length and structured within the following headings:
 - Purpose
 - Methods
 - Results
 - Conclusions
- Past tense should be used, with no use of personal pronouns. Spelling and grammar must be correct.
- Use of material / chemical / pharmaceutical names are encouraged rather than manufacturers' product names (on the paper/poster both can be used).
- Commercial relationships must be fully disclosed. Predominantly commercial abstracts will be rejected unless they report new scientific research developments.
- A pre-screening service* is available to aid authors in developing abstracts that will meet the above criteria.

CASE REPORTS

A PDF of the proposed case report posters must be submitted. The poster should flow in chronological date order and describe the various treatments / products / conditions, using photographs wherever possible.

***PRE-SCREENING SERVICE**

The NCC/BCLA will provide a pre-screening service for scientific paper/posters and case report submissions. All who submit their abstracts by 1 October 2023 using the online submission form will have the opportunity to have them pre-screened once by a member of the NCC and BCLA Academic Committee and any comments returned to the author. Addressing the comments will not guarantee acceptance and authors are responsible for submitting their final abstract by the deadline.

SUBMISSION ACCEPTANCE PROCEDURE

No submissions will be considered after the submission dates under any circumstances. If you have requested the pre-screening service for the scientific paper/poster submissions, you will be contacted by 16 October 2023, otherwise all lead authors will be notified by no later than 27 November 2023 if they have been successful. If a submission is not accepted, grounds will not be given, and correspondence will not be entered in to.

The Academic Committee decision is final. Any first author who failed to present their accepted abstract in the previous year without an accepted reason or whose poster/paper does not largely reflect their abstract will automatically be rejected.

All presenters (including poster authors) must be registered for the full Conference. Visit <https://contactlenscongress.com/> to register.

Failure to present an accepted presentation or poster at the Conference or not submitting a PDF of their poster(s) without good reason may jeopardise future submissions from the first author over the following three conferences.